

## **How to Apply to JJC**

### **New Student Checklist**

- \_\_\_ Complete an Application for Admission, attach a copy of your high school or GED Transcript, and send to the JJC Admissions Office.
- \_\_\_ Take the COMPASS placement test. You must bring a photo I.D. to take the test. For more information regarding COMPASS testing call (815) 280-2284.
- \_\_\_ For special accommodations taking COMPASS contact the StAR Program at (815) 280-2220.
- \_\_\_ Receive an Acceptance letter from the JJC Admissions Office.
- \_\_\_ Investigate the financial aid and scholarship processes. To obtain information, visit [www.jjc.edu/financialaid](http://www.jjc.edu/financialaid).
- \_\_\_ Information regarding Student Housing, visit [www.campushousing.com/joliet](http://www.campushousing.com/joliet) or call (815) 730-1020.
- \_\_\_ New Full time students must attend a group registration session. For more information, visit <http://www.jjc.edu/newstudent/registration.htm>
- \_\_\_ Register for classes. For further information, visit [www.jjc.edu/newstudent](http://www.jjc.edu/newstudent), or call the Counseling Center at (815) 280-2673.
- \_\_\_ Pay for classes or sign up for a deferred payment plan. Deferred payment contract may be generated at computer “kiosks”.
- \_\_\_ Purchase text books at JJC Bookstore or visit [www.jjc.edu/bookstore](http://www.jjc.edu/bookstore).

### **Placement Tests (COMPASS)**

All new, full-time students and those planning on taking a mathematics course, English 101, English 130, or any foreign language course must take the placement tests.

- Students must have a current JJC student application form (no more than two years old) on file before testing.
- Student must have photo ID and know Social Security number in order to take the tests.
- Only one retest is permitted. Once a student begins an English/math course sequence, the COMPASS cannot be retaken.

- Testing must be completed prior to meeting with a counselor/adviser and/or registering for courses.

The COMPASS test is offered in the **Academic Skills Center** and at the North Campus Resource Center. To obtain information regarding test dates, times and locations, call the **Academic Skills Center** at (815) 729-9020, ext. 2284. Students wishing to ‘review’ for the COMPASS test should call (815) 729-9020, ext. 2261. Testing can take from 1.5 to 3 hours depending on sections taken.

Students with documented disabilities who need accommodations for the COMPASS test should contact StAR, (Student Accommodations and Resources), at (815) 729-9020, ext. 2220. (For more informations regarding Student Accommodations and Resources, visit [www.JJC.edu/star](http://www.JJC.edu/star).)

### **Admissions Policy and Procedures**

Joliet Junior College is committed to a policy of nondiscrimination on the basis of race, color, religion, national origin, ancestry, age, sex, marital status, disability, or unfavorable military discharge in its admission, employment, and educational, programs and activities. Any inquires regarding the college’s policy of nondiscrimination should be addressed to the Director of Human Resources, Joliet Junior College, 1215 Houbolt Rd., Joliet, IL 60431.

JJC maintains an “open door” admissions policy. You are eligible for admission if you are:

- A high school graduate or have a G.E.D. certificate.
- 18 years of age or older
- Transferring from another college or university and you meet one of the above criteria

#### **Non-high school graduates under age 18:**

Students 17 years of age or younger may be eligible to enroll in credit classes. Interested students should confer with the Enrollment Services Office to pick up an “Early Entry” application. Call (815) 729-9020, ext. 2493 for further details.

**International Students** must obtain an International student packet from the Admissions Office in J-1005. Call Enrollment Services (815) 729-9020, ext. 2493 for further details.